



Childhood Cancer Foundation
Supporting Ireland's fight against childhood cancer



FUNDRAISING EVENT APPLICATION FORM

CONDUCTING A FUNDRAISING EVENT FOR THE CHILDHOOD CANCER FOUNDATION.

On behalf of the Childhood Cancer Foundation, I would like to thank you for your interest in raising funds to help raise awareness of Childhood cancer in Ireland.

We appreciate all the support we receive from organisations and the greater community. To help you organise your event, The Childhood Cancer Foundation has put together a list of points that should be adhered to, to protect all participating parties. If you have any queries, please call 01-5545655 and we will be more than happy to assist you.

- The organiser of any fundraising event or activity needs to abide by all applicable legislation and apply for any permits/permission that may be required. This is inclusive of all raffles, bingo, vending tickets, other games of chance or any public appeal. If you require guidance in this area, please call us. Copies of any permits should be sent to the Childhood Cancer foundation.
- Organisers are advised to ensure they have the relevant insurance and indemnity considered necessary in association with any event involving the general community or individual members of the public. Our insurance policy does not cover events conducted by external fundraisers.
- Organisers wishing to use our name and logo must gain approval first. A proof of the suggested use of the logo must be submitted to the office for approval.
- All publicity in reference to the fundraising event/activity should clearly state that the event/activity is being organised by (name of organiser/company). All promotional material must be worded in such a way as to make it clear that the Childhood Cancer Foundation is either the only beneficiary, or is one of a number of charities benefiting from the event.
- The organisers will not represent themselves as having any agency relationship for the Childhood Cancer Foundation
- Organisers must not incur expenses in the name of the Childhood Cancer Foundation.
- Organisers please complete the attached form and forward it to the Childhood Cancer Foundation for approval before conducting an event.

The Childhood Cancer Foundation would like to thank you for your help.



FUNDRAISING EVENT APPLICATION FORM

The Childhood Cancer Foundation is grateful for the support of generous people in the community. To enable us to keep in touch with our supporters and to comply with its legal obligations, we keep a register of fundraising events. **Please complete and return it to: Childhood Cancer Foundation, 7 Keypoint, Rosemount Business Park, Ballycoolin, Dublin 11, Email: info@childhoodcancer.ie**

Title: _____	First Name: _____	Surname: _____
Company Name: (if applicable) _____		
Address: _____		
Telephone: _____	Mobile: _____	Email: _____
Fax: _____	Position within Company _____	
Name of Event: _____		
Description of fundraising activity: _____		
Size of event: <input type="checkbox"/> less than 20 people <input type="checkbox"/> 20-50 <input type="checkbox"/> 50+ <input type="checkbox"/> 100+ <input type="checkbox"/> 250+		
Event Location: _____		Date: _____
Please state other beneficiaries from this event (if any):		
I agree to comply with any legal requirements and with the Childhood Cancer Foundation conditions for fundraising.		
Signed: _____		Date: _____

The Childhood Cancer foundation reserves the right to refuse permission to fundraise on its behalf or to rescind its permission at any time.

EVENT APPROVAL: This authority to fundraise applies only to the event described on this form.
Signed and approved on behalf of Childhood Cancer Foundation:

Signature: _____ **Date:** _____

All donations/money, cheques/money orders should be made payable and sent to Childhood Cancer Foundation and send sponsorship forms to CCF at 7 Keypoint, Rosemount Business Park, Ballycoolin, Dublin 11

We will be in touch in due course to see if we can assist you in any way with your event/activity

THANK YOU FOR YOUR VERY GENEROUS SUPPORT!!